

TRANSCRIPT REQUESTS

Orange Coast College has retained 'Parchment: Digital Credential Service' to accept transcript orders online via a secure website. Official transcripts must be ordered online. OCC does not accept transcript orders through the mail or via telephone.

Current students may access the Parchment transcript services through their MyCoast account. Former students may access the online service at Parchment.com (<https://www.parchment.com/u/registration/35349/institution/>)

Students, when on campus will have access to computers for online ordering in Watson Hall, the Computing Center, and the Library.

The first two transcripts and/or verification of records are provided free. Each additional transcript or verification of record costs \$5.

For more information, including fees for expedited processing, please visit the Orange Coast College Transcripts webpage (<https://orangeoastcollege.edu/admissions-aid/enrollment/records/transcripts.html>). Please note that OCC does not offer same-day transcript service.