

EARLY CHILDHOOD ADMINISTRATION, CERTIFICATE OF ACHIEVEMENT

Financial Aid Eligible
Banner Code: 1_CT_ECAD
Control Number: 22424

Students who already have Early Childhood certificates may qualify to become directors or administrators of early childhood centers by earning this Early Childhood Administration certificate.

Program Outcome

- The objective of the program is to meet the needs of the local child care programs by preparing students for entry-level employment as a professional and competent child care director.

Certificate of Achievement Requirements

The Certificate of Achievement is a state-approved career program that requires a minimum of eight units and is designed to prepare the graduate to enter a particular field of employment. In order to be awarded a certificate, students are required to obtain a grade of "C" or better in all program-required courses. Grades of "CR" or "P" will be accepted whereas "CR" or "P" meets the equivalency of a "C" or better. At least 3 units in an advanced course from the certificate must be completed at OCC at the department's discretion. Certificates of Achievement are not automatically awarded. A petition must be filed in Enrollment Services or online at the beginning of the semester in which the student will be completing their final requirements. The petitioning periods are listed in the Graduation Requirements (<https://catalog.cccd.edu/orange-coast/graduation-requirements/>) section of this catalog. Check with a counselor to determine the requirements for completion.

A list of certificate programs can be found in the Programs A-Z (<https://catalog.cccd.edu/orange-coast/programs-study/>) section of this catalog.

Required Prerequisites

Early Childhood Education Certificate of Achievement Infant/Toddler Teacher

Course	Title	Units
Required Courses		
EC A126 or EC A127	Teaching in a Diverse Society Health, Safety, and Nutrition	3
EC A130 or EC A131	Language Arts for Children Creativity for Children	3
EC A155	Principles & Practices of Teaching Young Children	3
EC A156	Early Childhood Laboratory	2
EC A157	Guidance for Young Children	3
EC A165	Observing and Recording Child Behavior	3
EC A220	Infant/Toddler Programs	3
EC A221	Infant/Toddler Field Experience	3
HMDV A180	Child Growth and Development	3

Course	Title	Units
HMDV A184	Infant Development and Relationships	3
HMDV A190	Family, School, and Community Partnerships	3
Select one of the following:		0.5-2
EC A199	Current Issues in Early Childhood	
EC A261	Learning Title 22	
EC A262	Disaster Preparedness for Child Care	
EC A263	Child Abuse I.D. and Referral	
Total Units		32.5-34

Or

Early Childhood Education Certificate of Achievement Preschool Teacher

Course	Title	Units
Required Courses		
EC A130	Language Arts for Children	3
EC A131	Creativity for Children	3
EC A132	Science and Math for Young Children	3
EC A155	Principles & Practices of Teaching Young Children	3
EC A156	Early Childhood Laboratory	2
EC A157	Guidance for Young Children	3
EC A165	Observing and Recording Child Behavior	3
EC A200	Early Childhood Programs-The Curriculum	3
EC A201	Early Childhood Practicum - Field Experience	3
HMDV A180	Child Growth and Development	3
HMDV A190	Family, School, and Community Partnerships	3
Select one of the following:		3
EC A126	Teaching in a Diverse Society	
EC A127	Health, Safety, and Nutrition	
HMDV A210	Introduction to the Exceptional Child	
Select two of the following:		1-2.5
EC A199	Current Issues in Early Childhood	
EC A261	Learning Title 22	
EC A262	Disaster Preparedness for Child Care	
EC A263	Child Abuse I.D. and Referral	
EC A277	Adult Supervision in Early Childhood Programs	

Total Units 36-37.5

Subtotal 32.5-37

Course	Title	Units
Required Courses		
EC A126	Teaching in a Diverse Society	3
EC A127	Health, Safety, and Nutrition	3
EC A275	Early Childhood Administration-Program	3
EC A276	Early Childhood Management	3
EC A277	Adult Supervision in Early Childhood Programs	2-3
or MGMT A115	Human Relations and Supervision	

Course	Title	Units
Select a minimum of 1.5 units of the following:		1.5
EC A199	Current Issues in Early Childhood	
EC A261	Learning Title 22	
EC A262	Disaster Preparedness for Child Care	
EC A263	Child Abuse I.D. and Referral	
Total Units		15.5-16.5

Total Units - 48-52.5