

CHILD DEVELOPMENT ADMINISTRATION SPECIALIZATION, CERTIFICATE OF ACHIEVEMENT

Banner Code: 1_CM_CDAD

Control Number: 42081

Not Financial Aid Eligible

This certificate prepares the student to act in a leadership and administrative capacity in an early childhood program. This includes providing for budget design and fiscal management, marketing, creating personnel policies and procedures, leadership skills, developing a staff in-service plan, and designing a comprehensive educational philosophy. Courses fulfill Title 22 licensing requirements and Title 5 early childhood education course requirements for the Child Development Permit at the Site Supervisor level. A grade of "C" or better is required in all courses.

Program Outcome

Meets Title 22 minimum licensing requirements to be employed as a Childcare Center Administrator, Director, or Supervisor. Meets the child development requirements for the Child Development Permit at the Site Supervisor, and the Program Director level.

Review Graduation Requirements (<https://catalog.cccd.edu/orange-coast/graduation-requirements/certificates/#achievementtext>).

Course	Title	Units
Required Courses		
CDE A261	Learning Title 22	0.5
CDE A262	Disaster Preparedness for Child Care	0.5
CDE A264	Understanding Child Abuse and Trauma	3
CDE A275	Early Childhood Administration Program	3
CDE A276	Early Childhood Management	3
CDE A277	Adult Supervision in Early Childhood Programs	2
Total Units		12

These sequences at Orange Coast College are curriculum maps for students to finish all requirements for the certificate. There may be advisories, prerequisites, or time requirements that students need to consider before following these maps. **Students are advised to meet with an Orange Coast College Counselor for alternate sequencing.**

Course	Title	Units
Year 1		
Semester 1		
CDE A261	Learning Title 22	0.5
CDE A262	Disaster Preparedness for Child Care	0.5
CDE A264	Understanding Child Abuse and Trauma	3
CDE A275	Early Childhood Administration Program ¹	3

Course	Title	Units
CDE A277	Adult Supervision in Early Childhood Programs	2
Units		9
Semester 2		
CDE A276	Early Childhood Management ²	3
Units		3
Total Units		12

¹ Fall term only

² Spring term only.