

PAYROLL ACCOUNTING COMPETENCY, CERTIFICATE OF ACHIEVEMENT

Banner Code: 1_CM_PACC

Control Number: 41018

Not Financial Aid Eligible

This certificate, issued through the Graduation Office, provides students with basic accounting and computer accounting coursework focusing on payroll accounting. Completion of the certificate will enable students to apply for entry-level positions in accounting with an emphasis in payroll.

Program Outcome

Demonstrate generally accepted accounting practices in the area of payroll accounting using various forms of technology.

Review Graduation Requirements (<https://catalog.cccd.edu/orange-coast/graduation-requirements/certificates/#achievementtext>).

Course	Title	Units
Required Courses		
ACCT A101	Financial Accounting	4
or ACCT A101H	Financial Accounting Honors	
ACCT A102	Managerial Accounting	4
or ACCT A102H	Managerial Accounting Honors	
ACCT A110	Excel for Accounting and Finance	3
ACCT A119	Payroll	3
Total Units		14

Program Sequence

These sequences at Orange Coast College are curriculum maps for students to finish all requirements for the certificate. There may be advisories, prerequisites, or time requirements that students need to consider before following these maps. **Students are advised to meet with an Orange Coast College Counselor for alternate sequencing.**

Course	Title	Units
Year 1		
Semester 1		
ACCT A101	Financial Accounting	4
or ACCT A101H	or Financial Accounting Honors	
	Units	4
Semester 2		
ACCT A102	Managerial Accounting	4
or ACCT A102H	or Managerial Accounting Honors	
ACCT A110	Excel for Accounting and Finance	3
ACCT A119	Payroll	3
	Units	10
	Total Units	14