

# ENTRY-LEVEL ACCOUNTING, CERTIFICATE OF ACHIEVEMENT

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**Banner Code:** 1\_CM\_ELA

**Control Number:** 40979

**Not Financial Aid Eligible**

This certificate, issued through the Graduation Office, provides students with basic accounting and computer accounting coursework. Completion of the certificate will enable students to apply for entry-level positions in accounting.

## Program Outcomes

1. Demonstrate knowledge of an accounting process by performing appropriate accounting functions manually or by utilizing G/L software.
2. Define and apply the different concepts of cost used to assist managers in making business decisions by performing profitability and cost analysis

Review Graduation Requirements (<https://catalog.cccd.edu/orange-coast/graduation-requirements/certificates/#achievementtext>).

Course	Title	Units
<b>Required Courses</b>		
ACCT A101 or ACCT A101H	Financial Accounting Financial Accounting Honors	4
ACCT A102 or ACCT A102H	Managerial Accounting Managerial Accounting Honors	4
ACCT A110	Excel for Accounting and Finance	3
<b>Total Units</b>		<b>11</b>

## Program Sequence

These sequences at Orange Coast College are curriculum maps for students to finish all requirements for the certificate. There may be advisories, prerequisites, or time requirements that students need to consider before following these maps. **Students are advised to meet with an Orange Coast College Counselor for alternate sequencing.**

Course	Title	Units
<b>Year 1</b>		
<b>Semester 1</b>		
ACCT A101 or ACCT A101H	Financial Accounting or Financial Accounting Honors	4
	<b>Units</b>	<b>4</b>
<b>Semester 2</b>		
ACCT A102 or ACCT A102H	Managerial Accounting or Managerial Accounting Honors	4
ACCT A110	Excel for Accounting and Finance	3
	<b>Units</b>	<b>7</b>
	<b>Total Units</b>	<b>11</b>