

# BUSINESS TAXATION COMPETENCY, CERTIFICATE OF SPECIALIZATION

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Not Financial Aid Eligible  
Banner Code: 1\_CE\_BTCC

This certificate, issued through the Business and Computing Division, provides students with basic accounting and computer accounting coursework focusing on business taxation.

## Program Outcome

1. Demonstrate generally accepted accounting practices in the area of business taxation using various forms of technology.

## Certificate of Specialization Requirements

The Certificate of Specialization is a locally approved career program that requires sixteen units or fewer units and is designed to prepare the graduate to enter a particular field of employment. In order to be awarded a certificate, students are required to obtain a grade of "C" or better in all program-required courses. Grades of "CR" or "P" will be accepted whereas "CR" or "P" meets the equivalency of a "C" or better. At least 3 units in an advanced course from the certificate must be completed at OCC at the department's discretion. Certificates of Specialization are not automatically awarded, not printed on official academic transcripts, and there is no acknowledgment of completion given at graduation. Please contact the division for details regarding the submission of petitions as procedures for each division vary. Most division offices prefer that students complete all of the required courses and then provide a copy of the transcript while some divisions allow petitions for Certificates of Specialization before finishing. Check with a counselor to determine the requirements for completion.

A list of certificate programs can be found in the Programs A-Z (<https://catalog.cccd.edu/orange-coast/programs-study/>) section of this catalog.

Course	Title	Units
<b>Required Courses</b>		
ACCT A101	Financial Accounting	4
ACCT A102	Managerial Accounting	4
ACCT A110	Excel for Accounting and Finance	3
ACCT A116	Business Taxation	3
<b>Total Units</b>		<b>14</b>