

HEALTH INFORMATION TECHNOLOGY (HIT)

HIT G100 3 Units (36 lecture hours; 54 lab hours)

Introduction to Health Information Technology

Grading Mode: Standard Letter

Transfer Credit: CSU.

This course introduces the theories and practices of the Health Information Management (HIM) field and evolving trends in the daily operations and organization of health data sources in various healthcare settings. Emphasis is placed on storage and retrieval, release of information, forms control, indexes and registries, health information systems and technologies. Lab assignments provide students with an opportunity to utilize industry applications for analysis and use of health data through completion of hands-on activities. Graded.

HIT G102 2 Units (36 lecture hours)

Legal and Ethical Issues in Healthcare

Prerequisite(s): HIT G100.

Grading Mode: Standard Letter

Transfer Credit: CSU.

This course provides an introduction to the legal aspects and ethical issues in healthcare. Health information professionals play an essential role in promoting and protecting the health and welfare of patient information. Legal issues in healthcare, including autonomy, privacy, liberty, and proprietary interests, from the perspective of the provider(s) and the patient, are addressed. Graded.

HIT G103 3 Units (54 lecture hours)

Medical Terminology for Healthcare Professionals

Grading Mode: Standard Letter

Transfer Credit: CSU.

This course teaches principles of word building to develop the extensive medical vocabulary used in the healthcare environment. It provides instruction in basic medical terminology, analysis from an anatomical approach and by each body system. It includes the origin, root forms, suffixes, prefixes of medical terms, and an example of non-medical/layperson's usage for each term. Graded.

HIT G106 3 Units (36 lecture hours; 54 lab hours)

Outpatient Procedural Coding

Prerequisite(s): HIT G108.

Grading Mode: Standard Letter

Transfer Credit: CSU.

This course introduces Current Procedural Terminology (CPT) and Healthcare Common Procedure Coding System (HCPCS) in preparation for coding procedures of various body systems, disease processes and treatments in outpatient settings. The lab will consist of abstracting and analyzing case scenarios using the International Classification of Diseases (ICD-10) diagnostic, CPT, and HCPCS level codes. Graded.

HIT G108 3 Units (36 lecture hours; 54 lab hours)

Inpatient & Outpatient Diagnostic Coding

Prerequisite(s): HIT G100, HIT G103, and BIOL G221.

Co-requisite(s): BIOL G160.

Grading Mode: Standard Letter

Transfer Credit: CSU.

This course introduces the ICD-10-CM (International Classification of Diseases Clinical Modification) code set used to report diagnoses in all healthcare settings. Students gain an understanding about the history, organization, and structure of the alphabetical and tabular indexes, coding conventions, and guidelines for each body system and other related medical topics. Graded.

HIT G110 3 Units (36 lecture hours; 54 lab hours)

Inpatient Procedural Coding

Prerequisite(s): HIT G108.

Grading Mode: Standard Letter

Transfer Credit: CSU.

This is a lecture and lab based course that provides an overview on the structure and organization of the code set International Classification of Diseases-Procedure Classification System (ICD-PCS) required for reporting inpatient procedures. In this system, codes are built from a number of variables, including body systems, root operations, body parts, approaches, and more. Coding concepts, definitions, conventions and guidelines, will be examined through exercises and case studies. Graded.

HIT G202 3 Units (54 lecture hours)

Revenue Management

Prerequisite(s): HIT G106, HIT G108, and HIT G110.

Grading Mode: Standard Letter

Transfer Credit: CSU.

This course reviews principles of revenue cycle management in healthcare. Topics covered include the scope and management of clinical data coded, process improvement and data quality and compliance for reimbursement services. Internal and external auditing, reporting, case-mix management, and changes in the revenue cycle management will be discussed. Practice with billing and insurance procedures relating to chargemaster description and maintenance will be provided. Graded.

HIT G205 1 Unit (54 lab hours)

Medical Coding Specialist Practicum

Prerequisite(s): HIT G202.

Grading Mode: Standard Letter

Transfer Credit: CSU.

This practicum lab provides students with 54 hours of hands-on experience to code authentic patient records from a variety of healthcare settings using the coding and reimbursement systems and content exams in preparation for multiple coding certifications. Graded.