

FEES AND EXPENSES

Enrollment Fee

\$46 per unit¹

¹ Enrollment Fee is subject to change by the State Legislature.

Student Health Service Fee

\$21 per semester for fall and spring; \$18 for summer session. This is a mandated fee unless the student presents a waiver. Those eligible for a waiver are:

Students who depend solely on prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization. For further information, call (714) 895-8379.

Students enrolled only in courses of less than two weeks duration.

College Service Charge

\$20 per semester for fall and spring. \$12 for summer session. This charge underwrites many student services and campus programs. The College Administration and Student Council encourage students to support the campus community by paying this non-mandatory fee.

A portion (\$1.00) of each \$20, funds student scholarships. Information about specific programs funded by this charge and requests for a waiver of the College Services Charge are available during posted business hours in the Office of Campus Life. The request to waive the College Services Charge must be secured in advance prior to the student's payment of registration fees. The period to obtain this waiver is between the date class schedules are available online through the last day to enroll in the regular school semester. This fee is subject to change. For further information call (714) 895-8261.

Student Representation Fee

\$2 per semester for fall, spring, and summer. One dollar (\$1.00) will go to the campus and one dollar (\$1.00) will go to support the operations of a statewide community college student organization for the purposes of providing student government representatives the means to state their positions and viewpoints before city, county, district, state, and federal government as well as other public agencies on behalf of the student body.

Nonresident Tuition

\$290 per unit + \$10 per unit Nonresident Capital Outlay. Students who are not California residents as defined by the Education Code are required to pay the non-resident tuition fee and nonresident capital outlay fee, in addition to the fees described above. Please note that it is the student's responsibility to prove that they are a California resident.

Material Fees

In accordance with regulations of the Board of Governors of the California Community Colleges, Title 5, California Administrative Code, Section 59400 et seq., the Coast Community College District shall provide free of charge to students all instructional materials, except for materials which the District Board of Trustees has approved as required materials for a particular course. The student must purchase these materials from the College at the District cost. The Board has approved such fees because these materials are required to complete the objectives of the course

and they are tangible property of continuing value outside the classroom which the student will retain as his or her own property.

Textbooks

Textbooks, manuals and other supplies are the responsibility of the student, and may cost as much as \$800 per semester. Required items are available at the campus Bookstore. Check with the Bookstore for refund, exchange and buyback policies.

Zero Cost Course Materials Sections

These course sections exclusively use digital or other instructional materials that are free of charge to students and may have a low-cost option for print versions for students who prefer this format. Please note there may still be other non-textbook mandatory costs associated with some of these sections (e.g. scantrons, scientific calculators, laboratory materials and/or supplies, etc.). Under some circumstances, faculty may have to adjust selection of instructional materials and this can affect student costs. It may also be necessary to replace instructors scheduled to teach sections. Replacement faculty have academic freedom to choose instructional materials regardless of costs and are not obligated to use free course materials selected by previous instructor. These lists might be updated throughout the registration period. For additional information please contact faculty assigned to teach Zero Cost Digital Textbook sections or division deans.

Living Expenses

Housing, transportation, food and other living costs are the responsibility of the student. Golden West College does not operate dormitories or any off-campus housing. A housing referral service is available through the Student Life and Leadership Office. The referral lists are not approved, inspected, or in any way supervised by the college.

Registration Fee Payment Procedure

Registration fees are due **immediately** after registration occurs. Golden West College does not bill for unpaid registrations. Students will be dropped for non-payment in accordance with the Drop for Non-Payment schedule posted on the college website. Visit <https://www.goldenwestcollege.edu/enrollment/admissions/deadlines/> for specific payment deadlines.

Students Owning Less Than \$100: Students who have a balance due of less than \$100 will not be dropped from classes.

Students Owning \$100 or More: Students who have a balance due of \$100 or more will be dropped from classes (including Waitlist classes) if payments are not received in accordance with the Drop for Non-Payment schedule posted on the college website.

Important: Students who enroll in classes after the final drop for non-payment or enroll after the term begins will not be dropped BUT will incur a financial obligation to the college AND a hold will be placed on their record if payment is not received. This hold will block future registration (adds, drops, withdrawals), grades, diplomas, or verification of enrollment until all fees are paid. Any unpaid balances could be forwarded to a Collection agency which will incur additional costs.

Fee Payment Methods

Students can conveniently pay fees online by credit card via their MyGWC portal. Cash and checks may be accepted on a limited basis in the

Bursar's Office, located in the Student Services Center during regular business hours.

Financial Aid Payments

Students who are having difficulty finding resources to pay fees should visit the Financial Aid website at <http://www.goldenwestcollege.edu/gwcfao/> for information on fee waivers, grants and student loans.

California College Promise Grant (CCPG)

Pays enrollment fees ONLY. Students with a CCPG must pay the required health fee, College Service Charge and materials fees or the student will be dropped from their classes.

If the Financial Aid Office should have posted the CCPG to a student account but it is not showing on the MyGWC portal, contact the Financial Aid Office immediately. If it has not been posted, please pay the total balance due to avoid being dropped. If the total balance is paid, the student will receive a refund for the per unit charge once the CCPG is posted to their registration account.

Scholarships

If a student will be receiving a scholarship to help pay for their tuition, please contact the Admissions & Records immediately after registering for classes to avoid being dropped, (714) 895-8306. Students may also need to contact the Financial Aid office with outside scholarship information so arrangements for payment can be made to Golden West College.

Third Party Payments

If a student's tuition is going to be paid by a Third Party, i.e. Boeing, CA Department of Rehabilitation, Vocation Rehab or Tuition Assistance, once the student has registered in classes, please submit the paperwork to the Admissions & Records Office immediately to avoid being dropped for non-payment. (714) 895-8306.

Veterans

If a student is receiving Chapter 33 Post 9/11 or Chapter 31 Vocational Rehabilitation & Employment educational benefits, please contact Veterans Services immediately after registering and prior to payment. Students may be eligible to have some or all of the fees deferred.

The Admissions & Records Office is located on the first floor of the Student Services Center

Tuition Payment Plan

Golden West College has made available a payment plan administered by CashNet. This is a financing alternative if a student cannot cover the entire amount of the GWC registration fees at the time of registration. The payment plan is available for students owing \$150 or more for the current registration term. This payment plan requires a student to have a personal checking account. For more information visit: goldenwestcollege.edu/register/ (<http://www.goldenwestcollege.edu/register/>). Students MUST complete signing up for Tuition Pay by 12 p.m. (noon) of the scheduled drop day to ensure that they are not dropped from classes. The Tuition Pay contract must equal the amount of registration fees assessed for enrollment.

Late Payment Agreement

Students who have submitted a FASFA and are having difficulty paying the balance prior to the payment deadline, contact Admissions & Records

to see if they are eligible for a late payment agreement. Call (714) 895-8121 for further details.

Refund Policy

To be Eligible for a Refund

Students must officially withdraw from classes by the refund deadline (Refer to the Student Class Program/Web Schedule Bill on the Student tab of the MyGWC portal page). It is the student's responsibility to officially withdraw from classes and to verify all withdrawals. An instructor may drop students for non-attendance. Instructors are not responsible for making sure drops are made by the refund deadline. If the student has not been dropped from the class by the instructor, the student is responsible for withdrawing from the class by the refund deadline. Students who are officially enrolled in a class after the refund deadline will not be eligible for a refund. There are no exceptions.

Refund Processing

Refunds will be automatically processed every week beginning the first week of registration of the semester in which the fees were paid and each week thereafter until the end of the term. Official withdrawals made in accordance with the refund policy and by the withdrawal deadline will generate a credit balance on the student's account.

Online Credit Card Payment Refunds

Registration fee payments made by credit card through MyGWC will be refunded to the same credit card used for payment. Allow 6-10 business days for the refund to post. If the Credit Card used to pay fees is no longer valid, it is the student's responsibility to notify the Admissions & Records once the credit has been posted to the student's account and prior to the refund being processed. The refund will be converted to a check refund upon proper notification.

All requests for review of account summary must be made within the one-year grace period from the semester in which the fees were assessed. Such petitions are subject to review.

In Person Payment Refunds

Fee payments paid in person, by cash, check, money order or credit card, will be refunded through Bank Mobile as either a check, mailed to the mailing address Admissions and Records has on file, direct deposit to an existing bank account or to a Bank Mobile account depending on the refund choice made by the student. It is the responsibility of the student to maintain correct and up-to-date address information. Addresses can be updated on MyGWC, under the Student Tab, and then click on Banner Self Service.

Refund vendor subject to change during catalog year.

Important: Payments made using multiple payment methods (online credit card payments and cash, check or money order) during the current registration period will be refunded to the credit card used for online payments.

Cancelled Classes: If Golden West College cancels a class, registration fees for that class will be refunded. If a parking decal was purchased, it must be returned to the Admissions & Records within two weeks of the class cancellation date.

Returned Checks: Any check returned unpaid (stop payment or insufficient funds) does not constitute automatic withdrawal from class. A check returned from the bank for any reason is subject to a \$25

service charge. A hold will be placed on student records for any financial obligation, until the obligation is cleared.

Parking Permits

\$30 per semester and \$15 for the summer session. A current Golden West College Parking Permit is required to park a vehicle in campus parking lots. Permits may be purchased on-line by logging in to the student portal (MyGWC) or via the college's website. The permit must be displayed in clear view on the left rear bumper (driver's side) or hung from the inside rear view mirror, or attached inside the front window so as to be clearly visible. Mechanical permit dispenser machines are available in each parking lot for parking by the day at a cost of \$3 per day. Coin operated parking meters are available for use at \$0.25 per each 15 minutes for a maximum stay of 2 hours. Failure to properly display a valid parking permit may result in the issuance of a citation. A student whose permit is lost or stolen must purchase a new permit.

Parking citations are issued in cooperation with the West Orange County Municipal Court. These citations, if ignored, will affect future vehicle registration privileges with the California DMV. An academic hold will also be placed on the student's CCCD account until the citation has been paid.

Library Fine Policy

Students are encouraged to return library materials on time in order to avoid fines and possible holds on grades, transcripts, and/or loss of library privileges. Fines are assessed for weekends, holidays, and during library hours since books can be returned 24 hours a day. An after-hours book return is located at the front entrance.

The fine rates are \$0.25/item/day for books from the general collection, \$0.25/hour for reserve materials, and \$6/day for media items. Bills for replacement costs and processing fees will be issued. Library fines and fees should be paid at the Public Services Desk.

When a book is lost, the Public Services librarian will determine the replacement cost of the item.

All fees are subject to change during the academic year.