

SPED C068N: MUSIC-ORGANIZATION AND MANAGEMENT

Item	Value
Curriculum Committee Approval Date	09/11/2020
Top Code	100500 - Commercial Music
Units	0 Total Units
Hours	40 Total Hours (Lecture Hours 16; Lab Hours 24)
Total Outside of Class Hours	0
Course Credit Status	Noncredit (N)
Material Fee	No
Basic Skills	Basic Skills (B)
Repeatable	Yes; Repeat Limit 99
Grading Policy	P/NP/SP Non-Credit (D)

Course Description

This course will be taught by Special Programs music faculty with assistance and mentoring from field professionals. Students will get hands-on experience organizing digital and physical items that they will frequently use in their future Music Industry job, such as sheet music, musical instruments, and playlists. They will also learn how to clean, assemble, and tune instruments such as guitars and drums. And they will learn about basic customer service protocols and public safety, all of which can be applied to a number of entry-level positions in the Music Industry. Noncredit. NOT DEGREE APPLICABLE. Not Transferable.

Course Level Student Learning Outcome(s)

1. Demonstrate ability to complete these basic computer operations: Scan tickets, look up names in a database, run a slideshow, and edit a spreadsheet.
2. Demonstrate ability to organize at least three different music items such as sheet music, instruments, and playlists.
3. Demonstrate ability to properly clean, maintain, and tune musical instruments - strings, percussion, and winds.
4. Demonstrate an understanding of customer service, public safety, and money handling in ways that they will intersect with Music Industry entry-level jobs. Students will have experience solving Music Industry-specific challenges in these areas.

Course Objectives

- 1. Be able to operate basic computer tasks such as spreadsheets, databases, scanners, and slideshow presentation software.
- 2. Demonstrate ability to handle cash and credit card transactions with a customer
- 3. Properly change and tune at least one guitar or ukulele string using a digital tuner
- 4. Be able to complete their tasks on time and help the class maintain focus
- 5. Participate in a music event in the community as a volunteer
- 6. Set up a stage according to a floor plan

- 7. Demonstrate ability to assemble, disassemble, and clean a brass instrument, inside and out

Lecture Content

Basic computer skills needed for Music-Industry entry-level jobs Organize physical and digital items that are commonly used in the Music Industry Assemble, tune, maintain, and clean musical instruments Customer-facing skills

Lab Content

Basic computer skills needed for Music-Industry entry-level jobs Word processing Spreadsheets Scanners Databases Organize physical and digital items that are commonly used in the Music Industry Sheet music and other papers Playlists and other digital items Instruments and A/V equipment Assemble, tune, maintain, and clean musical instruments String instruments - re-string and tune Wind instruments - clean and assemble Percussion instruments - clean and organize Keyboard instruments - clean and assemble Customer-facing skills Basic customer service Public safety Money-handling Problem-solving

Method(s) of Instruction

- Enhanced NC Lect (NC1)
- Enhanced NC Lab (NC2)

Instructional Techniques

Lecture and discussion of important concepts Hands-on computer applications experience Hands-on experience organizing and maintaining music items Out-of-class assignments and practicum

Writing Assignments

Write a report after volunteering in a Music Industry position for one live music event.

Out-of-class Assignments

Practice organizing items Volunteer to help at a live music event Practice computer skills

Demonstration of Critical Thinking

Participation in class discussions

Required Writing, Problem Solving, Skills Demonstration

Organize digital and physical music items Demonstrate ability to use basic computer applications Tune and clean musical instruments Volunteer at a live music event and write a report

Eligible Disciplines

Special education: Minimum qualifications for these faculty members are specified in title 5, section 53414. Masters degree required. Title 5, section 53414

Other Resources

1. Coastline Library