LAW C281: WORK BASED LEARNING

Item	Value
Top Code	140200 - Paralegal
Units	1 Total Units
Hours	90 Total Hours (Other Hours 90)
Total Outside of Class Hours	0
Course Credit Status	Credit: Degree Applicable (D)
Material Fee	No
Basic Skills	Not Basic Skills (N)
Repeatable	No
Grading Policy	Standard Letter (S), • Pass/No Pass (B)

Course Description

To enhance each Work Based Learning participant's opportunity for success in the field of Paralegal by bridging the gap between educational theory and on-the-job practices through individualized performance objectives related to the student's career or occupational goal in Paralegal. PREREQUISITE: Be employed or volunteer in a field related to Paralegal for 5 hours per week per 1 unit of Work Based Learning. COREQUISITE: Be enrolled in a total of 7 units including Work Based Learning. Transfer Credit: CSU.

Course Level Student Learning Outcome(s)

1. Apply and build on theoretical and practical education in the performance of work tasks in chosen field.
2. Based on self-evaluation and supervisor feedback, develop appropriate professional development and career advancement goals.

Course Objectives

Lecture Content

STUDENT ORIENTATION Faculty / Student Contact: Telephone/Screening Faculty / Student Meeting Application Interview Draft Performance Objectives ON-SITE VISIT WITH EMPLOYER/SUPERVISOR Employer Orientation Benefits to Students Benefits to Employer Review of Performance Objectives Employer Input Student Input Faculty Input Review of Performance Objectives Evaluation Criteria and Evaluation Procedure Identification of Specific Criteria and Documentation for Successful Completion of Performance Objectives Explanation and Review for End of the Semester Evaluation Procedure STUDENT FOLLOW-UP AND RETENTION Telephone Follow-up with Student Mail Follow-up with Student END OF THE SEMESTER EVALUATION Letter to the Student Letter and Performance Objectives to the Employer Performance Objectives Returned by Employer Faculty Review Student Performance Objectives and Supporting Documentation, Assign Grade and Verify Units of Credit.

Method(s) of Instruction

• Work Experience (20)

Eligible Disciplines

Law: J.D. or LL.B NOTE: Courses in aspects of law for application to a particular discipline may be classified, for minimum qualifications purposes in the discipline of the application. Masters degree required.

Other Resources

1. Coastline Library 2. Work Based Learning Student Handbook