

EDUC C101: TUTOR TRAINING

Item	Value
Curriculum Committee Approval Date	04/24/1987
Top Code	080200 - Educational Aide (Teacher Assistant)
Units	1 Total Units
Hours	18 Total Hours (Lecture Hours 18)
Total Outside of Class Hours	0
Course Credit Status	Credit: Degree Applicable (D)
Material Fee	No
Basic Skills	Not Basic Skills (N)
Repeatable	No
Grading Policy	Standard Letter (S), • Pass/No Pass (B)

Course Description

Learn strategies for effective tutoring. Discover how to motivate, foster independence, stimulate active learning, and build confidence in the learner. Identify factors that affect student learning such as language and cultural differences; learn how to handle difficult tutoring situations, and to identify different learning styles. A three-hour service learning component will be required. Transfer Credit: CSU.

Course Level Student Learning Outcome(s)

1. Meet a tutee's needs by demonstrating appropriate tutoring skills.

Course Objectives

- 1. motivate tutees.
- 2. formulate study plans with tutees.
- 3. conduct one-to-one and small-group tutoring.
- 4. assess tutees prior learning.
- 5. utilize strategies to handle difficult tutorial situations appropriately.
- 6. develop tutees academic reading and writing abilities.

Lecture Content

Introduction to Tutoring Professional Behavior Interaction with Students Tutor Qualities Interpersonal Skills Patience Sensitivity Awareness of Individual Differences Role of Tutor/Goals of Tutoring Create a Positive Learning Experience Foster Independence Stimulate Active Learning Build Confidence Personalize Instruction Check for Comprehension Factors that Affect Student Learning/Strategies for Addressing These Problems Learning Styles Low Motivation or Self-Confidence Language and/or Cultural Differences Absenteeism and Mobility Families in Change and Crisis Students with Disabilities Problem-Solving Processes Assessing Homework Capabilities Organization Prioritization Maintaining focus Verbalizing What Was Learned in Previous Sessions Tutees Ability to Articulate Needs Common Tutor Challenges/Difficult Tutoring Situations Use of Discipline, Rewards and Incentives

Method(s) of Instruction

- Lecture (02)
- DE Online Lecture (02X)

Instructional Techniques

Lecture; Discussion; Written and/or Oral Feedback on Activities; Web Conferencing

Reading Assignments

Assigned chapters from textbook(s); assigned articles from online resources including the Coastline Library; assigned web resources (e.g., visit the website for a tutoring center at another college as part of a program analysis assignment)

Writing Assignments

Discussion Forum Posts; Tutoring Philosophy Statement; Reflection Journal.

Out-of-class Assignments

Observation of a tutoring session; online tour of a tutoring center at another college; field work journal and related assignments.

Demonstration of Critical Thinking

Students will demonstrate critical thinking by completing assignments that require planning, problem solving, and the application of tutoring theory to specific situations. Students will also demonstrate critical thinking by way of class discussion which includes an online discussion forum and the creation of a tutoring philosophy statement.

Required Writing, Problem Solving, Skills Demonstration

Students will be required to provide written responses to solve specific tutoring problem scenarios. These submissions will be evaluated for application of critical thought and the practicality and elegance of the solution. Students will also craft a Tutoring Philosophy Statement in which they apply what they have learned toward a cogent and coherent system of behaviors and beliefs.

Eligible Disciplines

Education: Masters degree in education OR the equivalent. Masters degree required.

Textbooks Resources

1. Required Lipsky, Sally A. A Training Guide for College Tutors and Peer Educators, 1st ed. Upper Saddle River, NJ: Temple University Press, 2010
Rationale: -

Other Resources

1. Coastline Library
2. Instructor-assigned materials, such as tutoring guidelines/procedures and other resources.