EDUC C099N: STUDY SKILLS FOR ONLINE LEARNING

Item	Value
Curriculum Committee Approval Date	04/22/2022
Top Code	493013 - Academic Guidance
Units	0 Total Units
Hours	6 Total Hours (Lecture Hours 6)
Total Outside of Class Hours	0
Course Credit Status	Noncredit (N)
Material Fee	No
Basic Skills	Not Basic Skills (N)
Repeatable	Yes; Repeat Limit 99
Grading Policy	P/NP/SP Non-Credit (D)

Course Description

This course helps students learn how to engage with online course content in ways that support knowledge retention and understanding, including online reading and notetaking strategies. The course will also touch on creating a study plan and tools for ongoing self-assessment of learning. Noncredit. NOT DEGREE APPLICABLE. Not Transferable.

Course Level Student Learning Outcome(s)

1. Create a study plan using ongoing self-assessment of learning and online study, notetaking, and reading strategies.

Course Objectives

- 1. Demonstrate online reading and notetaking strategies.
- 2. Assess their own learning process.
- 3. Develop a sample study plan to support understanding of course material.

Lecture Content

Online reading notetaking strategies Differences of reading print and online ReadSpeaker in Canvas Survey, question, read, recite, and review (SQ3R Method) Notetaking strategies and tools Self-directed learning strategies Plan-Monitor-Evaluate Model and other frameworks for assessing your learning process Understanding your learning style How to study Setting up a learning environment Creating a study plan Strategies to improve focus Getting academic support Asking for help from the instructor Creating a study group Accessing online tutoring Services through Special Programs Services Using Proctorio Addressing test anxiety Evaluation

Method(s) of Instruction

- Enhanced NC Lect (NC1)
- Online Enhanced NC Lect (NC5)
- Live Online Enhanced NC Lect (NC9)

Instructional Techniques

A variety of instructional techniques will be used for the diverse skill levels and learning styles of the students. These may include lecture, practical skills demonstration, activity-based instruction, class discussions, collaborative learning, and facilitation of personal reflection. Opportunities for live coaching will be provided for students who need extra support.

Reading Assignments

Assigned readings may include textbook excerpts, online lectures, and outside web resources.

Writing Assignments

Writing assignments may include online discussions, short self-reflections, and responses to essay questions.

Out-of-class Assignments

Out-of-class assignments may include performance tasks submitted using the features and functions of the Learning Management System.

Demonstration of Critical Thinking

Students will self-assess their own learning progress and learning style in order to create a personalized study plan.

Required Writing, Problem Solving, Skills Demonstration

Students will demonstrate study skills in preparation for a practice test and submit a written self-reflection on their experience of the study process.

Eligible Disciplines

Education: Masters degree in education OR the equivalent. Masters degree required.

Textbooks Resources

1. Required Kwantlen Polytechnic University Learning Centres. Learning to Learn Online, ed. Surrey, BC: Kwantlen Polytechnic University, 2018

Other Resources

1. Planning your studying 2. Plan-Monitor-Evaluate Model and other frameworks for assessing your learning process 3. Student Success Center webpage 4. Proctorio how to video 5. OEI Online Learning Readiness Tutorial: Online Reading Strategies