

# PREPARATION FOR COLLEGE WRITING, CERTIFICATE OF COMPETENCY

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3\_NCI\_PCW

## Noncredit

Consisting of two free enhanced noncredit courses, this certificate is designed for students who want to move on confidently to ENGL C100 and transfer or for anyone who wants to enhance his or her writing skills without the high stakes of a for-credit class. Students in the course Writing Sentences to Paragraphs study grammar, sentence structure, parts of speech, punctuation, style, and syntax. Students in the course Writing Paragraphs to Essays build upon the skills in Writing Sentence to Paragraphs and write paragraphs and short essays in various modes. There are no fees and no skills prerequisites for these courses, which may be taken concurrently, sequentially, or out of sequence.

## Program Level Student Learning Outcomes

Upon completion of this program, students will be able to:

1. Demonstrate grammar, punctuation, capitalization, spelling, and syntax proficiency in written sentences.
2. Write a well-developed, coherent paragraph of at least 250 words in Standard English; the paragraph will include a clear topic sentence, one or more specific supporting examples, transitions, and a concluding sentence.
3. Write a short essay that includes an introductory paragraph, supporting paragraphs, and a concluding paragraph.

This award confirms that a student enrolled in a noncredit program has demonstrated achievement in a set of competencies that prepares students to progress in a career path or to undertake degree-applicable and non-degree applicable credit courses.

Course	Title	Units
<b>Required Course</b>		
Students will complete all of the following:		
ENGL C098N	Writing Sentences to Paragraphs	55
ENGL C099N	Writing Paragraphs to Essays	55
Total Hours		110