

PROJECT MANAGEMENT ESSENTIALS, CERTIFICATE OF SPECIALIZATION

Not Financial Aid Eligible
Banner Code: 3_CE_PME

The Project Management Essentials Certificate will prepare students for a career in Project Management, a fast-growing profession. Business professionals with technical project management knowledge, leadership and business skills for the management of projects are responsible for project success. Companies are searching, recruiting and hiring individuals who possess the right skills to effectively manage projects and are well compensated. This program also offers courses that are transferable to four-year colleges and universities and which in combination with general education classes could enhance the discipline-related Associate degree.

Program Level Student Learning Outcomes

Upon completion of this program, students will be able to:

1. Effectively communicate solutions to business problems, using appropriate language and tools and demonstrating understanding of business terms and concepts.
2. Analyze and recommend effective business decisions/solutions using a systematic, evaluative, and information-based approach.
3. Develop and exhibit high standards of professional practice, demonstrating awareness of ethical and social responsibilities in today's multicultural, team-oriented, rapidly-changing global environment.

Certificate Graduation Requirements

A Certificate is awarded upon completion of the required coursework with a grade of C or higher in each course. A grade of P (Pass) is acceptable, however, the student must meet an overall GPA requirement of 2.0 to receive the certificate. To receive the certificate, a student must file a petition for graduation during their final semester prior to the application deadline as noted on the Coastline Graduation webpage (<https://www.coastline.edu/student-life/graduation.php>).

Certificate of Specialization

- 50 percent of the certificate program's units must be completed at Coastline.

| Course | Title | Units |
|-------------------------|------------------------------------|----------|
| Required Courses | | |
| BUS C100 | Introduction to Business | 3 |
| BUS C101 | Introduction to Project Management | 3 |
| MS C144 | Introduction to Leadership | 3 |
| Total Units | | 9 |