

BUSINESS (APPLIED), ASSOCIATE OF SCIENCE DEGREE

Financial Aid Eligible

This Pace+ Business (Applied) Associate of Science degree program leverages the existing business knowledge, skills, and abilities each student brings into the program as it prepares students to progress in their careers and educational paths. The pre-planned pathway of coursework and competencies builds on prior learning, ensuring students are best prepared to succeed as they move through the program. For students with work experience, this program will provide them with the knowledge and skills to move up the career ladder to a professional role or to progress further along a professional career path in a variety of roles.

Courses required for this degree build upon and upgrade skills in business functions, communication, business law, planning and organizing, and business communication. Coursework in this degree further emphasizes communication and technical skills, including commonly used workplace tools and applications. Coursework emphasizes embracing diversity within organizations and creating inclusive organizational cultures. Potential careers include Administrative Services Managers, Facilities Managers, General and Operations Managers, and Human Resources Assistants.

Program Learning Outcomes

1. Develop and exhibit high standards of professional practice, demonstrating awareness of ethical and social responsibilities in today's multicultural, team-oriented, rapidly changing global environment.
2. Analyze and recommend effective business decisions/solutions using a systematic, evaluative, and data-driven approach.
3. Effectively communicate solutions to business problems using appropriate business terms and strategies.
4. Formulate strategies that embrace diversity within organizations and create inclusive organizational cultures.

The required courses for this degree are designed to meet local associate degree graduation and general education requirements. This Pace+ program requires additional application and registration requirements. Please visit a Coastline counselor for further information.

Course	Title	Units
Required Courses		
BUS C100	Introduction to Business	3
BUS C101	Introduction to Project Management	3
BUS C110	Business Law/Legal Environment of Business	3
BUS C120	Personal Finance	3
BUS C139	Business Communication	3
BUS C281	Work Experience Education	1
CIS C105	Introduction to Business Office Technology	3
CIS C205	Principles of Information Systems	3
CIS C280	Data Visualization	3

Course	Title	Units
CMST C100	Interpersonal Communication	3
CMST C140	Small Group Communication	3
CMST C150	Intercultural Communication *	3
COMM C1000	Introduction to Public Speaking	3
ENGL C1000	Academic Reading and Writing	4
ETHS C233	Racial and Ethnic Relations in America	3
GEOL C162	Applied Environmental Geology	3
KIN C101	Personal Fitness and Wellness	1
MATH C101	Applied Mathematics	3
MGMT C115	Human Relations in Business	3
MGMT C144	Introduction to Leadership	3
PHIL C140	Business and Organizational Ethics	3
Total Units		60

* Meets the Global Society graduation requirement