

# EDUCATION (EDUC)

## EDUC C094N 6 Hours (6 lecture hours)

### Introduction to Online Learning and Canvas

**Grading Mode:** P/NP/SP Non-Credit  
Not Transferable.

This course is the first class of a series of classes required for both the Online Learning Basics Certificate of Competency and Successful Online Learning Certificate of Competency. The course serves as a foundation to prepare students for successful online learning, ensuring access to technology tools needed as well as an orientation to online coursework formats. The course also introduces the navigation and functionality of the basic tools of online learning, including an online learning management system and live video conferencing software. Noncredit. Pass/No Pass/Satisfactory Progress. (NOT DEGREE APPLICABLE).

## EDUC C095N 6 Hours (6 lecture hours)

### Academic Expectations in Online Coursework

**Grading Mode:** P/NP/SP Non-Credit  
Not Transferable.

This course prepares students for successful online coursework by helping students to understand the academic expectations of the college and instructors- including both coursework content and submission formatting- through utilizing course materials and instructor feedback. Noncredit. Pass/No Pass/Satisfactory Progress. (NOT DEGREE APPLICABLE).

## EDUC C096N 6 Hours (6 lecture hours)

### Communicating in Online Classes

**Grading Mode:** P/NP/SP Non-Credit  
Not Transferable.

This course addresses the communication skills needed to successfully engage with instructors and peers in an online learning setting, including appropriate and professional communication strategies. Additionally, course will cover how to access and use student email and videoconferencing software to communicate with instructors, peers, and college staff. Noncredit. Pass/No Pass/Satisfactory Progress. (NOT DEGREE APPLICABLE).

## EDUC C097N 6 Hours (6 lecture hours)

### Finding What You Need to Succeed in Online Classes

**Grading Mode:** P/NP/SP Non-Credit  
Not Transferable.

This course helps students develop and practice the basic information literacy skills needed to succeed in online coursework. Students learn to navigate various information sources, including internet search engines, campus policies, and the college website and online support services. Noncredit. Pass/No Pass/Satisfactory Progress. (NOT DEGREE APPLICABLE).

## EDUC C098N 6 Hours (6 lecture hours)

### Managing Your Time for Success in Online Coursework

**Grading Mode:** P/NP/SP Non-Credit  
Not Transferable.

This course explores organizational techniques to help students become self-regulated learners in online courses including organization of files, time management, and how to avoid procrastination. Noncredit. Pass/No Pass/Satisfactory Progress. (NOT DEGREE APPLICABLE).

## EDUC C099N 6 Hours (6 lecture hours)

### Study Skills for Online Learning

**Grading Mode:** P/NP/SP Non-Credit  
Not Transferable.

This course helps students learn how to engage with online course content in ways that support knowledge retention and understanding, including online reading and notetaking strategies. The course will also touch on creating a study plan and tools for ongoing self-assessment of learning. Noncredit. Pass/No Pass/Satisfactory Progress. (NOT DEGREE APPLICABLE).