

AWARDING COLLEGE CREDIT

Coastline recognizes college credit, except sectarian courses, earned at any institution of higher education which is accredited by one of the regional accrediting associations of schools and colleges as identified by the Council on Postsecondary Accreditation.

They consist of the following associations:

- MSA - Middle States Association (of Colleges and Schools)
- NASC - Northwest Association of Schools and Colleges
- HLC (Formerly NCA) - Higher Learning Commission
- NEASC-CIHE - New England Association of Schools and Colleges - Commission on Institutions of Higher Education
- SACS - Southern Association of Colleges and Schools
- WASC-ACCJC - Western Association of Schools and Colleges - Accrediting Commission for Community and Junior Colleges
- WASC-ACSCU - Western Association of Schools and Colleges - Accrediting Commission for Senior Colleges and Universities

In order to receive credit for courses completed at other regionally accredited colleges, students must submit copies of official sealed transcripts to Admissions and Records from each college attended. Transcripts submitted to Coastline College are evaluated to identify degree applicable courses completed with a grade of A, B, C, D, F, CR or P. The courses, units, and grades earned are applied as appropriate to the student's educational plan.

Also, please note that some colleges/universities offer courses that have similar titles and appear to be equivalent to courses offered by Coastline. However, the elements of the course – course content, learning objectives, lecture and/or lab hours, and prerequisites/co requisites – may not be congruent with the Coastline course. When evaluating coursework, all of these elements are taken into consideration.

Upper-division units may be considered for application towards a Certificate, local/non-transfer Associate Degree, Associate Degree for Transfer (ADT), CSU/GE and IGETC certification. The units will count toward the 60 units required for the associate degrees and meet the transfer requirements. Request for transfer of upper-division courses and credits will be evaluated on a case-by-case basis. If you are using upper-division courses to fulfill a lower-division IGETC or CSU/GE course or Associate Degree for Transfer major requirement, remember that you are required to complete a certain number of upper-division courses at the transfer institution. Contact the receiving institution to see how upper-division course credit will be awarded towards the baccalaureate degree. See the IGETC Standards for policy details: <http://icas-ca.org/standards-policies-and-procedures-manual> (<http://icas-ca.org/standards-policies-and-procedures-manual/>). CSU policy can be viewed at: <http://www.calstate.edu/eo/EO-1100.html>.

Students planning to transfer credit awarded by Coastline for experience other than classroom attendance should contact the specific transfer institution, since each college has a different policy regarding experiential credit.

International Transcripts

Coastline grants credit for courses taken at regionally accredited institutions outside of the United States. Coastline is unable to evaluate international transcripts. Students are encouraged to utilize one of the evaluation services listed on the NACES site www.naces.org ([http://](http://www.naces.org)

www.naces.org) to retrieve a detailed evaluation of your international transcript. The results of the credential evaluation will be reviewed to determine how the international coursework may be applied to a CCCD local/non-transfer associate degree (AA/AS) or certificate. Students may be required to submit course descriptions from the evaluating agency.

We cannot apply non-regionally accredited international coursework to CSU General Education Certification or IGETC Certification for transfer purposes. Although some of your courses may be accepted by the institution to which you transfer, it is up to the destination institution to evaluate and determine what coursework will be accepted and how it will apply to your degree. For more information consult directly with the 4-year college that is your transfer destination.

Experiential Learning

Students may receive a maximum of 40 units through experiential learning, including American Council on education (ACE) College credit recommendations, military training and experience, CLEP, DSST, and Advanced Placement towards the experiences in similar subject areas.

Advanced Placement Credit

Credit may be granted for Advanced Placement courses completed in high school. The credit may be applied toward the Associate degree and/or CSU General Education Certification. Official test scores must be submitted to Coastline's Admissions and Records Office. See the Advanced Placement Chart for the required scores and degree application.

AP course credit and units granted at Coastline College may differ from course credit and units granted by a transfer institution. See the transfer institution's application of AP major preparation credit. UC AP major preparation credit: <http://admission.universityofcalifornia.edu/counselors/exam-credit/ap-credits/index.html> (<http://admission.universityofcalifornia.edu/counselors/exam-credit/ap-credits/>). See individual CSU campuses for AP major preparation credit. See a Counselor.

CLEP

College Level Examination Program

The College Entrance Examination Board offers examinations covering material taught in courses that most students take in the first two years of college.

- CLEP credits will count towards general education, major, or elective credits for the Associate degree or CSU General Education Certification. See the CLEP Chart for the required scores and applicability.
- The University of California does not grant credit for CLEP.
- CLEP may or may not be accepted by other colleges and universities. A student must check with the specific transfer institution to determine regulations regarding CLEP. General CLEP policies can be found in the college catalogs.
- CLEP exams may not be used to retake or improve a grade in a course at Coastline or any other institution.
- CLEP credit posted to another institution's transcript will be reevaluated based on Coastline's standards and may or may not be equal to credit received at another institution. CLEP credit posted to a student's Coastline transcript may or may not be accepted for equal units at another institution.

- Coastline has established CLEP and DSST National Test Centers on base at Dyess AFB, Fallon NAS, Gulfport NCP, Holloman AFB, Pensacola NAS and Point Loma.
- See the CLEP chart (<https://catalog.cccd.edu/coastline/transfer-information/appendix-c-clep-chart/>).

Credit by Examination

\$25 per course. Students with appropriate post high school experience may petition for "Credit by Examination" and receive college credit in courses reflecting this experience, providing the:

1. Student is in good standing;
2. Course is appropriate for credit by examination;
3. Course is listed in the college catalog and
4. Appropriate instructor, currently teaching the classroom course, is willing to assist the student in completing "Credit by Examination."

The appropriate number of units may be posted to the student's transcript upon completion of 12 units at Coastline. This credit will be designated "Credit by Examination" and will be awarded the grade of "Pass" if the student successfully passes the examination; the grade of "No Pass" will be assigned if the student fails the examination.

DANTES

(Defense Activities Non-Traditional Education Support) Subject Standardized Tests (DSSTs)

- Coastline accepts DANTES (DSSTs) with scores from 44 to 400 depending on the exam.
- DSST credits will count towards general education, major, or elective credits for the Associate degree. (See DSST chart for applicability)
- DSST scores may not count toward CSU and IGETC certifications.
- DSST scores may or may not be accepted by other colleges and universities. A student must check with the specific transfer institution to determine regulations regarding DSST credit.
- DSST exams may not be used to retake or improve a grade in a course at Coastline or any other institution.
- CLEP/DSST credit posted to another institution's transcript will be reevaluated based on Coastline's standards and may or may not be equal to credit received at another institution.

See the DSST Chart (<https://catalog.cccd.edu/coastline/transfer-information/appendix-d-dantes-dsst-chart/>).

Foreign College Units

Coastline is unable to evaluate foreign transcripts. Students are encouraged to utilize one of the evaluation services listed on the NACES site www.naces.org (<http://www.naces.org>) to retrieve a detailed evaluation of their international transcript. The results of the credential evaluation will be reviewed to determine how the international coursework may be applied to a CCCD local/non-transfer associate degree (A.A./A.S.) or certificate. Students may be required to submit course descriptions from the evaluating agency.

Although these agencies charge a fee for their services, the expense is usually much less than repeating the courses at an American institution of higher education. Coastline will accept the official evaluation and will count the units and/or degrees toward the student's educational program. Call the Counseling office for information at (714) 241-6162.

Independent Study

Students whose past experiences and present activities provide an accepted alternative method for completing course objectives may petition for Independent Study.

1. If the course is offered during the petition semester;
2. If the course is appropriate for this method of instruction, and
3. If the petition is approved by the specific instructor teaching the class, the discipline dean and the vice president of instruction.

Military Credit

Coastline recognizes that U.S. Service members receive intensive training and educational instruction unmatched by many others in our society. Coastline will award a maximum of 40 units of credit for military training and experience as recommended by the American Council on Education (ACE).

- Military transcripts are evaluated to verify credit applicable to a degree. Transcript documentation includes JST (Joint Service Transcript), DD 295 and DD 2586.
- Military credits may count towards general education, major, areas of emphasis, certificate, and elective credits and are applicable to an associate degree at Coastline.

Work Based Learning

Students pursuing any vocational major at Coastline may earn elective credit for learning on the job through a planned program of goal setting, site visits and evaluations. Concurrent enrollment in Coastline's vocational classes is required. For further information, contact the Work Based Learning office at (714) 241-6209.